

## **End of the Year Report-FY 2020**

This annual report highlights the activities accomplished by the Kings Contrivance Village Board and staff between May 1, 2019 and April 30, 2020. April marked our village's 43rd year as a village of Columbia. We are continuing our advocacy work for our community as well as offering programs, classes, and meeting space in Amherst House and The Meeting Room, neighborhood center.

### **WHO WE ARE**

Every year, in April, all village residents are encouraged to participate in the election of Village Board members (every other year for Columbia Council Representative). Last year, there were eight seats on the Village Board and one Columbia Council Representative. Board members when elected serve two-year terms and elections are staggered. During the past year the following residents served on the Village Board: Chair: Barbara Seely; 1<sup>st</sup> Vice-chair: Lilah Haxton 2<sup>nd</sup> Vice-chair: Jeff Richmond; and members: Melissa Hogle, John Woodson, Jerry Boden, Robert Luke and Fred Niziol. Shari Zaret served as our Columbia Council Representative. The Board is responsible for determining how village funds are budgeted and spent. Funding is received from two sources: a Columbia Association Annual Charge Share, and association activities/building rentals.

The Board employs a village manager who oversees the day to day operation of the village and acts as advisor to the Board. The manager hires a covenant advisor who processes forms for architectural alteration and acts as a resource person to the Resident Architectural Committee (RAC) and residents. The manager also hires any other necessary staff, staying within the financial parameters set by the Board. The current village staff is comprised of the following: Beverley Meyers, Village Manager; Laura Parrish, Covenant Advisor; Luz Borrero, Events & Information Coordinator; Erika Cheney, Operations Coordinator and Bookkeeper; Patricia Hricko, Head Facility Assistant; Darshana Dave, Kelly Dutcher, Tanishka Dave, Grace Cheney, Heather Havranek and Max de Leuw, Facility Assistants.

### **THE VILLAGE BOARD**

The Village Board acts as an advocate for residents. During the past year, the board dealt with a number of issues. The board: elected Board and Architectural Committee (AC) officers; appointed the Election Committee and RAC members; approved capital and operating budgets; issued 15-day violation notices for covenant violations; reviewed and approved quarterly financial reports; funded and supported the Environmental Committee to include a Fall Clean Up; offered cul-de-sac beautification and block party grants; launched our new website; recognized Barbara Seely as Volunteer of the Year; donated funds to Howard County Police Foundation, Grassroots Intervention Center and the Columbia Housing Center; donated a free use of Amherst

House to Hammond High School Gala Night for their fundraiser and The Orthodox Church of St. Matthew for their silent auction; donated free use of The Meeting Room to the Coral Reef Encounter; collected school supplies for the "Prepare for Success" program; wrote letters to the Board of Education and County officials against delays to Hammond High School renovations and changes to school redistricting plans; attended county meetings for development issues in and around the village; approved annexation of future 55+ townhomes at 8580 Guilford Rd to the Village; met with various agencies including our State and local Legislators, Howard County Census Coordinator, Engineers for the Hammond High School renovation, Howard County Government to discuss plans for bike lanes on Old Columbia Rd, developers for the proposal at 9861 Broken Land Pkwy, CA Board members to discuss the Neighborhood Centers, CA Board Chair, Andy Stack to overview CA projects and CA Aquatics department to discuss bathroom expansion and Splashpad designs for Macgill's Common pool improvements.

## **COMMITTEES**

The Village Board appoints residents to committees. Ad hoc committees are appointed from time to time as warranted. The Resident Architectural Committee (RAC) is the only standing committee and the most active committee. This team of dedicated volunteer residents currently includes Ed Gordon, Chair; Nick Fessenden Vice-Chair; Greg Dickman, Bruce Altschuler, Jason Protheroe, Joe Haugh and Michele Mercer. The RAC meets twice monthly, on the second and fourth Wednesday, to review architectural alteration requests. 121 letters of compliance/non-compliance were issued in FY20. 83 inquiries were logged in and dealt with by the covenant advisor, 74 were successfully resolved in FY20. 7 were found not to be village covenant violations. 2 complaints remained unresolved at the end of the fiscal year. 184 applications for 263 alterations were processed. 110 applications were approved after review by the RAC, 4 were approved with provisions, 3 approved as an exception, 0 were withdrawn, 0 were tabled, and 3 were denied. Of the 184 applications, 63 were able to be approved through the *Speedy Process*. 1 application was approved following Appeal. These numbers illustrate the extent to which the committee members spent time and energy working with residents to reach optimum results. The most popular alteration approval request was for color change (50 applications), Deck (33 applications) and Fences (26 applications).

## **PROGRAMS AND SPECIAL EVENTS**

Programs and special events sponsored by the Village Board over the past year included: Block Party and Cul-De-Sac Grants, Ladies' Night Bingo and wreath making Night, A Wine Tasting event, Hands only CPR training, a Combatting Mosquitos and Ticks seminar, a Fall Prevention program, 50+ Luncheon, a Fall Community Clean Up Day, two Family Fun Bingo nights, the annual Pool Party, Scarecrow Making and pumpkin decorating, Halloween Happenings, Lunch with Santa, Cookies and Craft with Santa, two Document Shredding and electronic recycling Event, Community Flea

Market, Free VIN Etching, three gardening seminars, Sundae Making and the Annual Volunteer Dinner.

### **CLASSES**

We offered 12 class sessions at Amherst House this year. They include Pilates and Nia Fitness. We are always looking for new ideas. If you would like to see a particular class offered or are able to teach a course, please call Amherst House. All teachers must secure liability insurance.

### **AMHERST HOUSE**

We also rent Amherst House and our Neighborhood Center, The Meeting Room for functions. If you are interested in hosting a wedding, party, business meeting or need a small private office space, please call for our very reasonable rates. We are open to CA residents and non-residents for rentals. A strong emphasis is placed on maintenance of our facilities and a large part of the interior of Amherst House is painted annually.

### **THE VILLAGE OFFICE**

The village office is located at Amherst House in the village center. The village newsletter, *The Crown Prints*, is distributed to residents through the *Columbia Flier* on the second and fourth Thursday of each month. Upcoming issues will be moved to e-issues only during COVID 19. Send us your email and we will send the newsletter to you directly or find it on our website or social media. Please call us anytime you need information or visit our web page at [www.villageofkc.org](http://www.villageofkc.org) or on Facebook at Kings Contrivance Village or Twitter @Village of KC.

With warm regards,

Beverley Meyers  
Village Manager  
July, 1, 2020

**FY2020 End of Year Financial Report**

<b>INCOME</b>		<b>EXPENSES</b>	
Columbia Association Annual Charge Share	\$310,625	Staff Salaries & Benefits-12 employees	\$293,637
Facility Leases & Rentals	\$104,050	Janitorial Expenses	\$18,478
Classes	\$8,826	Instructors' Fees	\$5,626
Special Events	\$2,844	Fees/Mileage/Food	\$12,127
Interest	\$1,250	Operating Supplies & Products, postage & printing	\$8,272
Fees	\$98	Utilities	\$13,181
Sales/Other	\$1,959	Insurance & Taxes	\$10,213
Newsletter Ads	\$8,100	Special Events	\$12,398
Gain on disposal of assets	(\$47)	Donations	\$325
Misc.Other	(\$0)	Building & Equipment Maint. & Improvements	\$9,917
		Newsletter	\$20,752
		Furniture & Fixtures	\$957
		Advertising	\$1412
<b>TOTAL</b>	<b>\$437,705</b>	<b>TOTAL</b>	<b>\$407,295</b>

Depreciation: \$3,940