

## **End of the Year Report-FY 2021**

This annual report highlights the activities accomplished by the Kings Contrivance Village Board and staff between May 1, 2020 and April 30, 2021. April marked our village's 44th year as a village of Columbia. This year presented issues like no other. We are pleased to say that we are continuing our advocacy work for our community, maintaining Covenant enforcement, offering our village events to all, as well as providing space in Amherst House and The Meeting Room neighborhood center once again, following extended periods of needing to be closed due to capacity restrictions on gathering that severely impacted our rental income for the fiscal year.

### **WHO WE ARE**

Every year, in April, all village residents are encouraged to participate in the election of Village Board members (every other year for Columbia Council Representative). In April 2020 we delayed our Village Elections until June due to COVID-19 and returned to our regular April Elections this year. Following our April 2021 elections, there were six seats on the Village Board and one Columbia Council Representative. Board members when elected serve two-year terms and elections are staggered. The following residents serve on the Village Board: Chair: Barbara Seely; 1<sup>st</sup> Vice-chair: Melissa Hogle 2<sup>nd</sup> Vice-chair: Jeff Richmond; and members: John Woodson, Fred Niziol and Ferzana Havewala. Shari Zaret serves as our Columbia Council Representative. The Board is responsible for determining how village funds are budgeted and spent. Funding is received from two sources: a Columbia Association Annual Charge Share, and association activities/building rentals. This year our funding from Columbia Association and our own rentals was severely impacted by COVID-19.

The Board employs a village manager who oversees the day to day operation of the village and acts as advisor to the Board. The manager hires a covenant advisor who processes forms for architectural alteration and acts as a resource person to the Resident Architectural Committee (RAC) and residents. The manager also hires any other necessary staff, staying within the financial parameters set by the Board. The current village staff is comprised of the following: Beverley Meyers, Village Manager; Aileen McNamara, Covenant Advisor; Luz Borrero, Events & Information Coordinator; Erika Cheney, Operations Coordinator and Bookkeeper; Patricia Hricko, Head Facility Assistant; Darshana Dave and Kelly Dutcher, Facility Assistants.

### **THE VILLAGE BOARD**

The Village Board acts as an advocate for residents. During the past year, the board dealt with a number of issues. The board: elected Board and Architectural Committee (AC) officers; appointed the Election Committee and RAC members; approved capital and operating budgets; issued 15-day violation notices for covenant violations; reviewed and approved quarterly financial reports; funded and supported the

Environmental Committee to include a Fall Clean Up; offered cul-de-sac beautification and block party grants; donated funds to Grassroots Intervention Center; wrote letters to the CA Board regarding support for CA's position on Symphony Lights and their budget proposals for the village regarding the annual charge share as well as pools and camps; wrote letter supporting funding in the County budget for the 50+ Senior Center and a grant for the Inner Arbor Trust for Symphony Woods; attended county meetings for development at Lakeview Retail, 9861 Broken Land Parkway; met with the Columbia Housing Center's new manager and CA's Aquatics department to discuss bathroom expansion and Splashpad designs for Macgill's Common pool improvements.

## **COMMITTEES**

The Village Board appoints residents to committees. Ad hoc committees are appointed from time to time as warranted. The Resident Architectural Committee (RAC) is the only standing committee and the most active committee. This team of dedicated volunteer residents currently includes Jason Protheroe, Chair; Nick Fessenden Vice-Chair; Bruce Altschuler, Joe Haugh, Michele Mercer, Scott Llewellyn and Dean Christmon. The RAC meets twice monthly, on the second and fourth Wednesday, to review architectural alteration requests. 122 letters of compliance/non-compliance were issued in FY21. 43 inquiries were logged in and dealt with by the covenant advisor, 25 were successfully resolved in FY21. 7 were found not to be village covenant violations. 11 complaints remained unresolved at the end of the fiscal year. 221 applications for 326 alterations were processed. 145 applications were approved after review by the RAC, 7 were approved with provisions, 0 approved as an exception, 0 were withdrawn, 1 was tabled, and 3 were denied. Of the 221 applications, 65 were able to be approved through the *Speedy Process*. 0 applications were approved following Appeal. These numbers illustrate the extent to which the committee members spent time and energy working with residents to reach optimum results. The most popular alteration approval request was for color change (95 applications), Shed (26 applications), Fence (25 applications), and Deck (24 applications).

## **PROGRAMS AND SPECIAL EVENTS**

This year we were unable to hold many of our in-person events due to gathering limitations from COVID-19, but with our creative minds at the ready we were able to adjust several of them to service the community. The events sponsored by the Village Board over the past year included: Block Party and Cul-De-Sac Grants, Columbia Clean Up day, Document Shredding as well as virtual events including three gardening seminars, a pumpkin decorating contest, Halloween Happenings with Daisy the Clown and two Santa events with our faithful Santa who was happy to send individualized letters to the children who participated.

## **CLASSES**

Sadly, we were unable to offer any classes this year due to COVID-19 but we're hoping

for a return of Pilates this Fall. We are always looking for new ideas. If you would like to see a particular class offered or are able to teach a course, please call Amherst House. All teachers must secure liability insurance.

### **AMHERST HOUSE**

We also rent Amherst House and our Neighborhood Center, The Meeting Room for functions. The Meeting Room is currently occupied by B.S. Photography. If you are interested in hosting a wedding, party or business meeting, please call for our very reasonable rates. We are open to CA residents and non-residents for rentals. Come see our building after our renovation at Amherst House. We have new flooring throughout and the building has a new sprinkler system and a fresh coat of paint! Our back patio has been especially sought out by many who have held their special events with us this past year. We have also improved our ventilation system and adhere to all the latest guidance on COVID-19 safety precautions.

### **THE VILLAGE OFFICE**

The village office is located at Amherst House in the village center. The village newsletter, *The Crown Prints*, is distributed to residents on the second and fourth Thursday of each month. Beginning September 2021, we will return to our printed version of the newsletter as an insert in the Columbia Flier for the 1<sup>st</sup> issue of each month and an electronic only version for the 2<sup>nd</sup> issue of the month. Since April 2020 we had moved to e-issues only for budgetary reasons. Electronic issues are available for every issue and are available on our website and social media too. Send us your email and we will send the newsletter to you directly.

Please call us anytime you need information or visit our web page at [www.villageofkc.org](http://www.villageofkc.org) or Facebook at Kings Contrivance Village or Twitter @Village of KC.

With warm regards,

Beverley Meyers  
Village Manager  
September 1, 2021

***FY2021 End of Year Financial Report***

<b>INCOME</b>		<b>EXPENSES</b>	
Columbia Association Annual Charge Share	\$315,322	Staff Salaries & Benefits -7 employees	\$250,371
Facility Leases & Rentals	\$16,865	Janitorial Expenses	\$4,511
Classes	(\$136)	Instructors' Fees	\$0
Special Events	\$0	Fees/Mileage/Food	\$8,130
Interest	\$798	Operating Supplies & Products, postage & printing	\$10,065
Fees	\$15	Utilities	\$8,934
Sales/Other	\$3,869	Insurance & Taxes	\$6,200
Newsletter Ads	\$5,165	Special Events	\$2,937
Gain on disposal of assets	\$0	Donations	\$150
Misc.Other(Grants)	\$20,000	Building & Equipment Maint. & Improvements	\$4,631
		Newsletter	\$5,102
		Furniture & Fixtures	\$1,461
		Advertising	\$400
<b>TOTAL</b>	<b>\$361,898</b>	<b>TOTAL</b>	<b>\$302,892</b>

Depreciation: \$4,345