

End of the Year Report-FY 2022

This annual report highlights the activities accomplished by the Kings Contrivance Village Board and staff between May 1, 2021 and April 30, 2022. April marked our village's 45th year as a village of Columbia. Come celebrate with us at our upcoming events with many free giveaways! This year continued the pressing issues of Covid-19 for the Village. We are pleased to say that we are continuing our advocacy work for our community, maintaining Covenant enforcement, starting a return to in-person village events for everyone and renting space at our two buildings, Amherst House and The Meeting Room, which had been severely impacted due to gathering restrictions the past 2 years.

WHO WE ARE

Every year, in April, all village residents are encouraged to participate in the election of Village Board members as well as a Columbia Council Representative, who sits on the CA Board. Each person, when elected, will serve a two-year term and elections are staggered. The following residents serve on the Village Board: Chair: Barbara Seely; 1st Vice-chair: Melissa Hogle; 2nd Vice-chair: Jeff Richmond; and members: John Woodson, Fred Niziol and Ferzana Havewala. Shari Zaret serves as our Columbia Council Representative. The Board is responsible for determining how village funds are budgeted and spent. Funding is received from two sources: a Columbia Association Annual Charge Share, and association activities/building rentals. This year our funding from Columbia Association and our own rentals was severely impacted by COVID-19.

The Board employs a village manager who oversees the day-to-day operation of the village and acts as advisor to the Board. The manager hires a covenant advisor who processes forms for architectural alteration and acts as a resource person to the Resident Architectural Committee (RAC) and residents. The manager also hires any other necessary staff, staying within the financial parameters set by the Board. The current village staff is comprised of the following: Beverley Meyers, Village Manager; Aileen McNamara, Covenant Advisor; Luz Borrero, Events & Information Coordinator; Erika Cheney, Operations Coordinator and Bookkeeper; Patricia Hricko, Head Facility Assistant; Darshana Dave, Kelly Dutcher and Heather Havranek, Facility Assistants.

THE VILLAGE BOARD

The Village Board acts as an advocate for residents. During the past year, the board dealt with several issues. The board: elected Board and Architectural Committee (AC) officers; appointed the Election Committee and RAC members; approved quarterly and audit reports as well as capital and operating budgets; issued 15-day violation notices for covenant violations; approved Board Goals; supported the new KCCARES environmental group; offered cul-de-sac beautification and block party grants; donated funds to Grassroots Intervention Center, Hammond PTSA After Prom event and Howard County Police Foundation; wrote letters to the CA Board regarding their budget proposals for the

village regarding the annual charge share and splashpad funding; wrote letter supporting funding in the County budget for a grant for the Inner Arbor Trust for Symphony Woods; set priorities for the village for the County Executive's office; wrote letter of concern regarding the paving of Patuxent Branch Trail; wrote letter of support for House Bill 93 reporting of donations and disbursements of candidates for election; approved the early pool closing schedule for the coming years; met with Kimco regarding upgraded signage for the Village Center; met with the police department to discuss traffic issues and CA President, Lakey Boyd and State and County legislators for updates.

COMMITTEES

The Village Board appoints residents to committees. Ad hoc committees are appointed from time to time as warranted. The Resident Architectural Committee (RAC) is the only standing committee and the most active committee. This team of dedicated volunteer residents currently includes Jason Protheroe, Chair; Nick Fessenden, Vice-Chair; Joe Haugh, Michele Mercer, Scott Llewellyn, Ed Gordon, and Dean Christmon. The RAC meets twice monthly, on the second and fourth Wednesday, to review architectural alteration requests. 128 letters of compliance/non-compliance were issued in FY22. 74 inquiries were logged in and dealt with by the covenant advisor, 62 were successfully resolved in FY22. 12 complaints remained unresolved at the end of the fiscal year. 177 applications for 218 alterations were processed. 137 applications were approved after review by the RAC, 9 were approved with provisions, 1 approved as an exception, 6 were withdrawn, 4 were tabled, and 4 were denied. Of the 177 applications, 20 were able to be approved through the *Speedy Process*. 0 applications were approved following Appeal. These numbers illustrate the extent to which the committee members spent time and energy working with residents to reach optimum results. The most popular alteration approval request was for Fence (32 applications), color change (26 applications), Shed (19 applications) and Deck (19 applications).

PROGRAMS AND SPECIAL EVENTS

This year we were unable to hold many of our in-person events due to gathering limitations from COVID-19, but with our creative minds at the ready we were able to adjust several of them to service the community. The events sponsored by the Village Board over the past year included: Block Party and Cul-De-Sac Grants, Columbia Clean Up day, Document Shredding, Beer tasting, Flea Market, Scarecrow making and pumpkin decorating, Ladies' Night, as well as Family Fun Bingo, and some virtual events too, including three gardening seminars, KCCARES environmental presentations, and four Santa events with our faithful Santa who was happy to send individualized letters.

CLASSES

Pilates returned last Fall at Amherst House for their faithful participants. We are always looking for new ideas for classes. If you would like to see a particular class offered or are able to teach a course, please call us. All teachers must secure liability insurance.

AMHERST HOUSE

We also rent Amherst House and our Neighborhood Center, The Meeting Room for functions. The Meeting Room is currently occupied by B.S. Photography. If you are interested in hosting a wedding, party or business meeting, please call for our very reasonable rates. We are open to CA residents and non-residents for rentals. Come see our building at Amherst House. We have new flooring throughout, and the building has a new sprinkler system and a fresh coat of paint! Our back patio has been especially sought out by many who have held their special events with us this past year. We have also improved our ventilation system and adhere to all the latest guidance on COVID-19 safety. We are here for you, to answer your questions and assist you with local services. Free Notary services are also available.

THE VILLAGE OFFICE

The village office is located at Amherst House in the village center. The village newsletter, *The Crown Prints*, has changed recently. We are trying to reach every resident and are now distributing to every home in the village in the first week of the month and there is also an additional issue that is distributed to residents around the 20th of each month as an email only version. Electronic issues are available for every issue. Look for them on our website and social media too. Send us your email and we will send you every issue of the newsletter directly.

Please call us anytime you need information at (410) 381-9600 or visit our web page at www.villageofkc.org or Facebook at [Kings Contrivance Village](https://www.facebook.com/KingsContrivanceVillage) or Twitter [@VillageofKC](https://twitter.com/VillageofKC).

With warm regards,

Beverley Meyers
Village Manager
July 20, 2022

FY2022 End of Year Financial Report

INCOME		EXPENSES	
Columbia Association Annual Charge Share	\$295,823	Staff Salaries & Benefits -8 employees	\$253,200
Facility Leases & Rentals	\$72,383	Janitorial Expenses	\$18,419
Classes	\$3,378	Instructors' Fees	\$2,545
Special Events	\$1,623	Fees/Mileage/Food	\$24,201
Interest	\$188	Operating Supplies & Products, postage & printing	\$12,770
Fees	\$34	Utilities	\$10,314
Sales/Other	\$3,414	Insurance & Taxes	\$10,459
Newsletter Ads	\$5,510	Special Events	\$5,244
Gain on disposal of assets	\$0	Donations	\$450
Misc.Other (tax credits)	\$99,512	Building & Equipment Maint. & Improvements	\$13,132
		Newsletter	\$11,493
		Furniture & Fixtures	\$8,944
		Advertising	\$729
TOTAL	\$481,865	TOTAL	\$371,900

Depreciation: \$6,044