

End of the Year Report-FY 2023

This annual report highlights the activities accomplished by the Kings Contrivance Village Board and staff between May 1, 2022 and April 30, 2023. April marked our village's 46th year as a village of Columbia. This year we are finally seeing a return to more normal conditions since the beginning of COVID in 2020. We are pleased to say that we are continuing our advocacy work for our community, maintaining Covenant enforcement, and seeing a return to in-person village events for everyone as well as renting space at our two buildings, Amherst House and The Meeting Room.

WHO WE ARE

Every year, in April, all village residents are encouraged to participate in the election of Village Board members, as well as every other year for our Columbia Council Representative who sits on the CA Board. Each person, when elected, will serve a two-year term and elections are staggered. The following residents served on the Village Board: Chair: Barbara Seely; 1st Vice-chair: Melissa Hogle; 2nd Vice-chair: Ferzana Havewala (up to January 2023); and members: John Woodson and Fred Niziol. Shari Zaret served as our Columbia Council Representative until December 2022 and was replaced by appointed member, Keith O'Neil in February 2023. The Board is responsible for determining how village funds are budgeted and spent. Funding is received from two sources: a Columbia Association Annual Charge Share, and association activities/building rentals.

The Board employs a village manager who oversees the day-to-day operation of the village and acts as advisor to the Board. The manager hires a covenant advisor who processes forms for architectural alteration and acts as a resource person to the Resident Architectural Committee (RAC) and residents. The manager also hires any other necessary staff, staying within the financial parameters set by the Board. The current village staff is; Beverley Meyers, Village Manager; Aileen McNamara, Covenant Advisor; Luz Borrero, Events & Information Coordinator; Erika Cheney, Operations Coordinator and Bookkeeper; Patricia Hricko, Head Facility Assistant; Darshana Dave, Kelly Dutcher Heather Havranek, Kirsty Chick and Melina Hestnes Facility Assistants.

THE VILLAGE BOARD

The Village Board acts as an advocate for residents. During the past year, the board dealt with several issues. The board: elected Board and Architectural Committee (AC) officers; appointed the Election Committee and RAC members; approved quarterly and annual financial reports and budgets; issued 15-day violation notices for covenant violations; supported KCCARES environmental group; offered cul-de-sac beautification and block party grants; made donation to Hammond High School; celebrated the villages' 45th Birthday; set priorities for the village for the County Executive's office; wrote letters to the County supporting Green Bin expansion to all of the village and HoCo Bill 7-23 -

reporting of donations and disbursements of candidates for election; met with Howard County Council representative, Christiana Rigby for updates and County departments regarding Patuxent Branch Trail changes, pond repair at Many Mile Mews and the new Harriet Tubman Cultural Center; met with Howard County Housing Commission regarding the purchase of Beech's Farm apartments; met with Inner Arbor Trust regarding concept plan for Merriweather park and met with Kimco regarding upgraded signage for the Village Center and sent letter of support.

COMMITTEES

The Village Board appoints residents to committees. The Resident Architectural Committee (RAC) is the only standing committee and the most active committee. This team of dedicated volunteer residents included Jason Protheroe, Chair; Nick Fessenden, Vice-Chair; Joe Haugh, Michele Mercer, Scott Llewellyn, Ed Gordon and Dean Christmon. The RAC meets twice monthly, on the second and fourth Wednesday, to review architectural alteration requests. 113 letters of compliance/non-compliance were issued in FY23. 71 inquiries were logged in and dealt with by the covenant advisor, 55 were successfully resolved in FY23. 16 complaints remained unresolved at the end of the fiscal year. 241 applications for 292 alterations were processed. 162 applications were approved after review by the RAC, 27 were approved with provisions, 4 approved as an exception, 6 were withdrawn, and 8 were denied. Of the 241 applications, 34 were able to be approved through the *Speedy Process*. 3 applications were approved following Appeal. These numbers illustrate the extent to which the committee members spent time and energy working with residents to reach optimum results. The most popular alteration approval request was for Fence (32 applications), Deck (35 applications), color change (26 applications) and Siding (19 applications).

PROGRAMS AND SPECIAL EVENTS

This year we returned to our in-person events sponsored by the Village Board. These included our popular Free Shredding, Flea Markets, Scarecrow making and pumpkin decorating, Family and Ladies' night bingo, Columbia Cleans days, Halloween Happenings, Sundae Making and some virtual events too, including three gardening seminars and KCCARES environmental presentations.

CLASSES

Our regular Pilates class has returned for weekly classes this year. We are always looking for new ideas for classes. If you would like to see a particular class offered or are able to teach a course, please call us. All teachers must secure liability insurance.

AMHERST HOUSE

We also rent Amherst House and our Neighborhood Center, The Meeting Room for functions. The Meeting Room is currently occupied by B.S. Photography. If you are interested in hosting a wedding, party or business meeting, please call for our very

reasonable rates. We are open to CA residents and non-residents for rentals. Come see our building at Amherst House in the village center. We are here for you, to answer your questions and assist you with local services. Free Notary services are also available.

THE VILLAGE OFFICE

The village office is located at Amherst House in the village center. The village newsletter, *The Crown Prints*, is distributed to every home in the village in the first week of the month and there is also an additional issue that is distributed to residents around the 20th of each month as an email only version. Electronic issues are available for every issue. Look for them on our website and social media too. Send your email to us at Kings@Villageofkc.org and we will send you every issue of the newsletter directly.

Please call us anytime you need information at (410) 381-9600 or visit our web page at www.villageofkc.org or Facebook at [Kings Contrivance Village](https://www.facebook.com/KingsContrivanceVillage) or Twitter [@VillageofKC](https://twitter.com/VillageofKC).

With warm regards,

Beverley Meyers
Village Manager
June 21, 2023

FY2023 End of Year Financial Report

INCOME		EXPENSES	
Columbia Association Annual Charge Share	\$308,952	Staff Salaries & Benefits -8 employees	\$285,280
Facility Leases & Rentals	\$114,280	Janitorial Expenses	\$28,728
Classes	\$4,579	Instructors' Fees	\$2,907
Special Events	\$2,890	Fees/Mileage/Food	\$10,115
Interest	\$4,174	Operating Supplies & Products, postage & printing	\$16,101
Fees	\$31	Utilities	\$13,236
Sales/Other	\$2,722	Insurance & Taxes	\$12,300
Newsletter Ads	\$8,265	Special Events	\$14,348
Gain on disposal of assets	\$0	Donations	\$0
Misc.Other	\$55	Building & Equipment Maint. & Improvements	\$13,877
		Newsletter	\$32,429
		Furniture & Fixtures	\$6,917
		Advertising	\$1,686
TOTAL	\$445,958	TOTAL	\$437,924

Depreciation: \$7,298